



# Saviour Lutheran School

## Arrangements on the Use of Mobile Messaging Platform

(Circular No. E028/2023-2024)

Dear Parents/Guardians,

In order to maintain close contact between parents and the school, the school will be sending schoolwide arrangements and announcements to parents via WhatsApp using the school phone number 27293929.

### Procedures:

1. Each student shall provide one parent's contact number.
2. The school will send messages to the parent's contact number via WhatsApp.
3. Parents must add the number 27293929 to the phone's contact list.

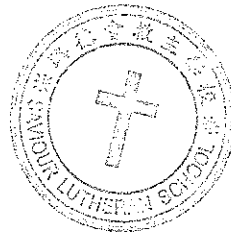
### Remarks:

- A. The school will use the **WhatsApp Broadcast function** to send announcements and important. *(Please do not reply to the WhatsApp messages).*
- B. If parents have not added the number 27293929 to your phone's contact list, WhatsApp messages from the school will not be received. In such cases, the school will not resend messages on an individual basis.
- C. Latest school announcements and important arrangements are also uploaded to the school website (<http://www.sls.edu.hk>).
- D. The school will only be using WhatsApp as a one-way information broadcast and **will not ask parents for any personal information directly through WhatsApp. Please do not reply to WhatsApp messages sent by the school.**

For any enquiries, please contact class teachers at 27293929.



Saviour Lutheran School Website



Yours faithfully,

Rev. Yeong Ling Wui  
Principal  
13<sup>th</sup> September, 2023

----- Reply Slip -----

(Circular No. E028/2023-2024 Please return to General Office)

To: Saviour Lutheran School

I have read and understood the arrangements on the use of mobile messaging platform stated in circular no. E028/2023/2024.

**\*If your child is a new student of this school year (2023-24) or the parent's contact number you provided previously has been out of service, kindly provide a valid telephone number in the box below for update of information by the school.**

**Telephone no.:**

Student name: \_\_\_\_\_ Class: \_\_\_\_\_

Parent's signature: \_\_\_\_\_ Date: \_\_\_\_\_