



# Saviour Lutheran School

## 2022-2023 Textbook and Travel Subsidies Application

(Circular No.: E010/2022-2023)

Dear Parents/Guardians,

The application period for textbook and travel subsidies (2022-2023) has started since May 2022. For new applicants, kindly hand in the notification of eligibility issued by the Student Finance Office (SFO) to class teachers within two weeks upon reception, for it to be validated by the principal. The school will then forward the application to the SFO.

For current applicants, textbook and internet access subsidy should have already been disbursed in late July/August, kindly check up on the disbursement status. The legends “TA” will normally be shown in the bank passbook or bank statement to indicate the transactions.

Family applicants should receive the notification of result (letter document in yellow) issued by the SFO in late August. Kindly photocopy the letter document for future application reference. Student travel subsidy will also be disbursed starting from October.

For students who are admitted in September 2022-2023, or other students submitting late/additional subsidy application, kindly fill out the “Electronic Household Application Form for Student Financial Assistance Schemes” and upload a complete set of documents of proof together with the form for submission. The E-form and document list are available at the following weblink: SFO E-link – My Applications – Pre-primary, Primary and Secondary Levels (<https://ess.wfsfaa.gov.hk/espps>). Please note that applicants do not need to return the application forms to school. Please read the application guidelines carefully before filling in the application form.



Yours faithfully,

Rev. Yeong Ling Wui  
Principal  
2<sup>nd</sup> September, 2022

----- ✂ Reply Slip ----- ✂

(Circular No. E010/2022-2023 please return to Ms. Luk)

### Reply Slip

I have read and understood circular no. E010/2022-2023. I am aware of the arrangements for the application of textbook and travel subsidies in year 2022-2023.

Student name : \_\_\_\_\_

Class : \_\_\_\_\_

Parent's signature : \_\_\_\_\_

Date : \_\_\_\_\_