



Saviour Lutheran School  
2023-2024 Textbook and Travel Subsidies Application

(Circular No.: E009/2023-2024)

Dear Parents/Guardians,

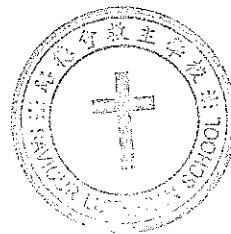
The application period for textbook and travel subsidies (2023-2024) has started since May 2023. For new applicants, kindly hand in the Eligibility Certificate (EC) issued by the Student Finance Office (SFO) to class teachers within one week after the commencement date of the schools or within two weeks from the issue date of ECs (whichever is the later). The ECs will be certified by the school Principal and then forwarded to the SFO. The SFO will not accept any ECs submitted after the deadline.

For current applicants, textbook and internet access subsidy should have already been disbursed between July and August, kindly check up on the disbursement status. The legends "TA" will normally be shown in the bank passbook or bank statement to indicate the transactions.

Family applicants should receive the notification of result (letter document in yellow) issued by the SFO in late August. Please note that the notification of result is issued on a family basis. Kindly photocopy the letter document for future application reference. Student travel subsidy will also be disbursed between late October and early November.

For students who are admitted in September 2023-2024, or other students submitting late/additional subsidy application, kindly fill out the "Electronic Household Application Form for Student Financial Assistance Schemes" and upload a complete set of documents of proof together with the form for submission. The E-form and document list are available at the following weblink: SFO E-link – My Applications – Pre-primary, Primary and Secondary Levels (<https://ess.wfsfaa.gov.hk/espps>). Please note that applicants do not need to return the application forms to school. Please read the application guidelines carefully before filling in the application form.

Yours faithfully,



Rev. Yeong Ling Wui  
 Principal  
 5<sup>th</sup> September, 2023

----- Reply Slip -----

(Circular No. E009/2023-2024 please return to Ms. Luk)

Reply Slip

I have read and understood circular no. E009/2023-2024. I am aware of the arrangements for the application of textbook and travel subsidies in year 2023-2024.

Student name: \_\_\_\_\_ Class: \_\_\_\_\_

Parent's signature: \_\_\_\_\_ Date: \_\_\_\_\_